

NUTRITION SERVICES DIVISION MANAGEMENT BULLETIN		No. 02-713
TO:	All Summer Food Service Sponsors	ISSUE DATE: May 2002
ATTENTION:	Food Service Director	
SUBJECT:	First-Week Visit Requirements in the SFSP	
REFERENCE:	United States Department of Agriculture SFSP Policy Memo 02-12	
SUPERCEDES:	Management Bulletin 99-719 (June 1999)	

This Management Bulletin provides instructions for Summer Food Service Program (SFSP) sponsors to request a first-week site visit waiver. Sponsors must complete the attached First-Week Site Waiver Request form and submit it to the Nutrition Services Division (NSD) for approval. NSD's approval must be received before the site's first day of operation.

In order to be eligible for a waiver, the following criteria must be met:

- The site has not previously experienced significant operational problems; and
- The site is operated by the same key staff from year to year.

Waivers will be approved on a case-by-case basis.

If you have any questions, please contact your Nutrition Services Division Representative, The Field Services Unit at (916) 445-0850 or (800) 952-5609, or Melissa Garza, Program Analyst, at (916) 322-5885 or mgarza@cde.ca.gov.

Marilyn Briggs, Director
Nutrition Services Division
Assistant Superintendent of Public Instruction

Attachment